

Minutes  
Bartholomew County Public Library  
Board of Trustees Meeting  
4:00 Library Red Room  
December 13, 2004

Call to Order

The meeting was called to order at 4:05 p.m. by President Stroh.

Present: Gayle Loesch, Betty Lu McGuire, Nedra Spinks, Beth Stroh and Russell Taylor.  
Library staff: Beth Poor, Director and Teresa Reynolds, Business Manager.  
Tom Bigley, Attorney.

Absent: Marvin Finke.

Approval of Minutes

Taylor moved and Spinks seconded that the minutes of November 8, 2004 be approved as presented. Motion carried unanimously.

McGuire inquired about the status of refinishing the furniture for Poor's office. Poor advised it was complete and she was very satisfied with the results.

Financial Report

Spinks moved and McGuire seconded that claims 1005 through 1112 in the amount of \$266,302.97 be approved for payment. Motion carried unanimously.

Reynolds requested acceptance of the Treasurer's Bond for Russell Taylor for the 2005 calendar year. McGuire moved and Spinks seconded the board accept the Treasurer's Bond as prepared. Motion carried unanimously.

Taylor moved and McGuire seconded the transfer of \$55,000.00 from the Operating Fund to LIRF as appropriated in the 2004 Operating Fund Budget. Motion carried unanimously.

Action Items

Approval of Salaries for 2005. Stroh advised that the board was very pleased with Poor's job performance and have set \$78,500.00 as her salary for 2005. Stroh requested information on how Poor determined the raises she was requesting for the rest of the library staff members. Poor advised that they were based on performance evaluations and that no one received a bad review this year. She added that many staffers have accepted or

requested more responsibility without asking for additional compensation. Spinks moved and Taylor seconded to approve the salary proposal as presented. Motion carried unanimously.

Poor spoke about how the proposed Classification and Salary Schedule was determined. The maximum increase was 5%. Our salaries are equitable, fair and competitive with others in the area. McGuire moved and Spinks seconded that the Classification and Salary Schedule for 2005 be approved as presented. Motion carried unanimously.

Library Expansion/Parking Garage Project. Bigley presented a letter that will be sent to the State Board of Accounts in regard to the parking garage project.

There being no further business to come before the board the meeting adjourned at 4:45 p.m.

Respectfully submitted,

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Gayle Loesch, Secretary

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Beth Stroh, President