

Minutes
Bartholomew County Public Library
Board of Trustees Meeting
4:00 Library Red Room
November 8, 2004

Call to Order

The meeting was called to order by President Stroh at 4:05 p.m.

Present: Pam Lienhoop, Gayle Loesch, Betty Lu McGuire, Nedra Spinks, Beth Stroh and Russell Taylor. Library staff: Beth Poor, Director, and Teresa Reynolds, Business Manager. Tom Bigley, Attorney.

Absent: Marvin Finke.

Approval of Minutes

Spinks moved and McGuire seconded that the minutes of the October 11, 2004 meeting be approved as presented. Motion carried unanimously.

Financial Report

Approval of Claims. Stroh asked the status of opening the book drops and Poor explained that we were waiting for the painters to mark off the no parking areas and repaint the curbs. Taylor was advised that VIOX would continue to do snow removal for Hope Branch. Stroh inquired about the claim 998 for Bayles Fabric and Upholstery and Poor explained that it was for the reupholstering of furniture in the directors office which had been purchased when the building was first built. Taylor moved and Lienhoop seconded that claims numbered 916 through 1004 in the amount of \$291,730.86 be approved for payment. Motion carried unanimously.

Action Items

Approval of Technology Plan 2005 - 2007. Spinks moved and Taylor seconded that the Technology Plan 2005 - 2007 be approved and submitted to the Indiana State Library as presented. Motion carried unanimously.

Reports

Nominating Committee for 2005 Library Board Officers. The nominating committee of Lienhoop and Taylor presented recommendations for the slate of officers for 2005 as follows:

President	Beth Stroh
Vice President	Nedra Spinks
Treasurer	Russell Taylor
Secretary	Betty Lu McGuire

Loesch moved and McGuire seconded to accept the nominating committee recommendation for the 2005 library board officers. Motion carried unanimously.

Library Expansion/Parking Lot Project. Stroh reported she was still searching for a company to provide a feasibility study. She attended a meeting that included Will Miller and three members of the Foundation Board. Mr. Miller seemed much more interested in the project since there is so much more space available here than other locations. She was advised that the Foundation will have money this year and he recommended we apply for a grant for the architecture program. Bigley raised questions as to whether or not the library can create and maintain a parking lot for profit venture. Poor advised she had received an email answer some months ago from Charlie Pride, State Board of Accounts, indicating that he could find no rules/laws against does so. Bigley will compose a letter to the State Board of Accounts which addresses all aspects of this project and what we can and cannot do by law. Since we are regulated by Indiana laws, we want a letter in our files saying we can receive public land, construct a garage and lease spaces to the public before we proceed. Stroh will follow-up with a list of potential companies.

Talking Books - Sharon Thompson, Supervisor. Thompson was ill and will present information about the Talking Books program at a future meeting.

New Business

Poor asked is we could schedule a second meeting for the month of December to approve transfers and encumbrances to close the 2004 budget. Scheduling for several board members will be difficult after December 13, and there are alternative end-of-year approvals that can be accomplished at the January 2005 meeting. The board will approve all 2005 salaries at the regular meeting on December 13.

The board will meet December 13, prior to the regular meeting to approve a 2005 salary for the Library Director.

Bigley asked if we wanted him to draft the letter to the State Board of Accounts addressing all aspects and concerns regarding the parking garage. Poor agreed that would be best.

Poor raised the question as to whether we wish to allow patrons to have refreshments in the building and if so, should there be a designated area for it. Discussion followed about possibly having a small coffee shop on the premises and how that could be handled. No decision was made, but Poor will contact a Papa Harry's Deli to see if there would be any interest in providing something like a street cart vend area on the lower level by the art prints.

Discussion about what types of services or businesses that could be housed in a parking garage continued.

There being no further business to come before the board, the meeting adjourned at 5:02 p.m.

Respectfully submitted,

Gayle Loesch, Secretary

Beth Stroh, President