

Minutes
Bartholomew County Public Library
Board of Trustees Meeting
4:00 Library Conference Room
August 8, 2005

Call to Order

The meeting was called to order at 4:25 p.m. by President Stroh after a quorum was present.

Present: Pam Lienhoop, Gayle Loesch, Nedra Spinks and Beth Stroh. Library staff: Beth Poor, Director and Teresa Reynolds, Business Manager.

Absent: Marvin Finke, Betty Lu McGuire and Russell Taylor.

Approval of Minutes

Spinks moved and Loesch seconded that the minutes of July 25, 2005 meeting be approved. Motion carried unanimously.

Financial Report

Spinks moved and Lienhoop seconded that claims 1794 through 1866 totaling \$147,121.21 be approved for payment. Motion carried unanimously.

Action Items

None.

Discussion and Reports

Budget Preparation for 2006

Poor reminded the board that we used to encumber large amounts of the operating funds at the end of a year into the coming year. We encumbered a lesser amount of 2004 operating fund into 2005, and we probably will encumber nothing from 2005 into 2006. Several large projects have been completed in 2004 and 2005. These include exterior upgrades in 2004 and new equipment and circulating materials in 2005.

Poor reviewed a handout that she had prepared to explain Assessed Valuation and how our budget is determined. Legislative changes in assessing all property values along with a 2006-2007 change in property taxes on farm land have left counties unable to determine the coming year's AV at the time we must prepare our budget. Poor compiled the 2006 budget and reviewed it with Dan Eggermann of the Department of Local Government Finance on July 27th. Based on his advice, we based on budget calculations on an AV that is less than the AV used for the 2005 budget. Eggermann assisted with in preparation of form 4B which determines our tax rate and the amount of funds to be raised. Poor advised that it is better to aim high, because our budget can always be reduced when the actual AV is determined. If we do not ask for the maximum possible, we cannot receive additional funds even if the actual Assessed Valuation is higher than projected. The budget as advertised reflects a 4% increase over the 2005 budget.

A public hearing on the 2006 budget will be held Monday, August 22, 2005 at 4:00 p.m. in the Main Library Conference Room.

Walker Parking Consultants Study Update

Stroh reported she had left a detailed message regarding our expectations of the firm and commented on her subsequent conversation with Jeff Colvin. He was to have sent a report to the board by 10:00 a.m. today. Colvin contacted Poor to advise her that he could not get an accurate report by that time. Poor requested he send a report of his activities and findings thus far later in time for the August 22 budget hearing meeting and that he plan to attend the September 12 library board meeting. The board expressed concern about the level of service being provided by Walker Parking Consultants.

Offer from St Paul Lutheran Church

The board concurred with Poor that we should decline the offer to use the original church building as a branch library after the new sanctuary facility is completed. The location is not in a populated area, and the expense to upgrade the building to meet ADA standards and to add restrooms and running water would be considerable. Poor will contact Don Nolting to thank the congregation and to advise the church leaders of the board's decision.

New Business

None.

Adjournment

There being no further business to come before the board the meeting adjourned at 5:06 p.m.

Respectfully submitted,

Gayle Loesch, Secretary Pro-tem

Beth Stroh, President