

Minutes
Bartholomew County Public Library
Board of Trustees Meeting
4:00 Library Red Room
January 17, 2005

Call to Order

The meeting was called to order at 4:00 p.m. by President Stroh.

Present: Marvin Finke, Pam Lienhoop, Gayle Loesch, Betty Lu McGuire, Nedra Spinks, Beth Stroh and Russell Taylor. Library staff: Beth Poor, Director and Teresa Reynolds, Business Manager. Tom Bigley, Attorney.

Approval of Minutes

Taylor moved and Lienhoop seconded at the minutes of December 13, 2004 be approved as presented. Motion carried unanimously.

Lienhoop moved and Taylor seconded that the minutes of the executive meeting of December 13, 2004 be approved as presented. Motion carried unanimously.

Financial Report

Loesch moved and Spinks seconded that claims 1113 through 1127 in the amount of \$228,624.63 be approved for payment. Motion carried unanimously. Finke moved and Spinks seconded that claims 1128 through 1204 in the amount of \$90,800.78 be approved for payment. Motion carried unanimously.

Reynolds distributed a list of cancelled warrants and stated that the money has been receipted back to appropriate funds.

Action Items

Appointment of Board of Finance 2005. Stroh appointed Taylor as president and Spinks as secretary of Board of Finance. Loesch moved to accept appointments. Lienhoop seconded. Motion passed unanimously.

Approval of Transfers. The staff recommended transfers within the Operating Fund of \$72,246.00. Spinks moved approval of the transfer of funds. Finke seconded. The motion passed unanimously.

The staff presented a resolution to make the following transfers between categories:

\$5,938 from Personal Services to Supplies
\$35,123 from Personal Services to Other Services & Charges
\$225,618 from Personal Services to Capital Outlays

Loesch moved approval of the resolution as read. Lienhoop seconded. The motion passed unanimously.

Resolution for Encumbrances. Reynolds presented the resolution for encumbrances of operating funds as required. Spinks moved approval. Taylor seconded. The motion carried unanimously.

Library Expansion/Parking Garage Project. Bigley advised that the city has authority to build a parking garage and lease the spaces to the library. The library has authority to lease the spaces from the city. If the library acquired the property and built the garage we could not lease spaces to the city without having the legislature pass a bill that would allow us to create a parking authority. The members of the authority could be appointed by the library board.

Stroh stated that she didn't feel the city would be willing to take on the project at this time. Poor advised that the library has the financial ability to do a building project, if the legalities can be accomplished.

Bigley advised that we should add financial arrangements between public corporations and the library to the Feasibility RFQ. Stroh hoped to have responses before the next board meeting to review and discuss.

Food Drive. Poor reported interest by staff in having a food drive at the library. Some libraries have offered this as an occasional alternative to patrons paying fines. Poor felt it would not be wise to redirect library income to other organizations and was concerned it would create a problem in an audit. The board agreed that we should not accept food as a replacement for fines. It was determined that if the staff wants to offer the library as a collection site, March might be a good month to do so. The board members did not feel it should be a regular practice.

Annual Report. Poor discussed her annual report to the board and explained some of the statistics and how we could use them to improve our services.

New Business

Taylor reported on a visit at the Hope Branch. They advised they need some type of window treatment in the children's area, new computer printers, and additional supplies. Water is coming in around the furnace room. They have had a good response to the teen program.

Adjournment

There being no further business to come before the board the meeting adjourned at 5:15 p.m.

Respectfully submitted,

Betty Lu McGuire, Secretary

Beth Stroh, President