

Minutes
Bartholomew County Public Library
Board of Trustees Meeting
4:00 Library Conference Room
May 9, 2005

Call to Order

The meeting was called to order at 4:00 p.m. by President Stroh.

Present: Gayle Loesch, Betty Lu McGuire, Beth Stroh and Russell Taylor. Library staff:
Beth Poor, Director and Teresa Reynolds, Business Manager.
Thomas C. Bigley, Library Attorney.

Absent: Marvin Finke, Pam Lienhoop and Nedra Spinks.

Approval of Minutes

Loesch moved and Taylor seconded that the minutes of April 11, 2005 meeting be approved. Motion carried unanimously.

Financial Report

Loesch moved and McGuire seconded that claims 1502 through 1592 totaling \$211,353.47 be approved for payment. Motion carried unanimously.

McGuire moved and Taylor seconded a motion to transfer funds temporarily from the LIRF Fund into the Operating Fund, if needed to meet current expenses and payroll. Motion carried unanimously.

Action Items

Parking Garage Project

The legal opinion from Ice Miller concerning options for a public library to create a leased parking structure was reviewed by Stroh with comments from Bigley.

Options for financing include:

1. Cash
2. Direct Debt – general obligation bonds (limited to 2% of 1/3 of assessed value of property. Bonds under \$2,000,000 do not have to go through remonstrance process.
3. Enter into lease arrangement with a non-profit unit. – i.e. City would own and the library could lease the space needed. City could donate the land for part of fees.
Lease – Could build and then lease some areas back to the general public.
Maintenance cost would be high, i.e. snow removal from top floor.)
4. Joint Ownership

Walker Parking Consultants Report:

A preliminary report was received from Jeff Colvin. The introduction to the data collected on April 4, 2005 suggests that better signage and patrol of current parking is needed rather than a new parking structure. The on-site data collection visit on April 5 showed other parking available but none available in library parking lot. The April 5 statistics counted leased-but-not -occupied spaces as empty-and-available parking spots.

The preliminary report indicated that BCPL must lease 300 out of 400 spaces to raise enough revenue to cover salaries and ongoing maintenance for a parking structure.

The board will wait for a final report before making any decisions.

New Business

Employee Evaluations

Annual evaluation of all employees except student workers has begun. Stroh asked the board members if the 2004 Director Evaluation form would be adequate for 2005. It was agreed that the checklist type form will be used again.

July Board Meeting

The July Library Board meeting will be held on July 18, 2005 (a week later than usual).

Adjournment

There being no further business to come before the board the meeting adjourned at 5:30 p.m.

Respectfully submitted,

Betty Lu McGuire, Secretary

Beth Stroh, President