

Minutes
Bartholomew County Public Library
Board of Trustees Meeting
4:00 Library Conference Room
May 8, 2006

Call to Order

The meeting was called to order at 4:10 p.m. by President Stroh.

Present: Gayle Loesch, Betty Lu McGuire, Nedra Spinks and Beth Stroh. Library staff: Beth Poor, Director.

Absent: Marvin Finke, Pam Lienhoop and Russell Taylor.

Approval of Minutes

Loesch moved and Spinks seconded that the minutes of the April 10, 2006 meeting be approved. Motion carried unanimously.

Financial Report

The desktop computer with dual screens was moved for the Adult Reference supervisor's office to the new Adult Reference Quick Help desk. A desktop computer with a single monitor will be placed in the new Adult Reference staff office.

Claim 2765 to the Bartholomew County Treasurer is the new annual assessment for the Town of Hope storm water management.

Spinks moved and Loesch seconded that claims 2667 through 2767 totaling \$194,297.18 be approved for payment. Motion carried unanimously.

Action Items

A. None.

Reports

A. Universal Service Fund discount for the T-1 Internet line will be 65% for 2007. The remaining \$11,000.00 in line charges may be further reduced with grant funds from the Indiana State Library,

B. Volunteers from the Senior Center and from Su Casa have expressed interest in using the BCPL computer classroom for one-on-one training for their clients.

C. The team model for Adult Reference staff reorganization has progressed well. Each staff person has volunteered for at least special duties or services. Jason Hatton will be joining some of these teams in June when he begins his employment at BCPL.

D. Annual Personnel Evaluations. Annual Personnel Evaluations will occur prior to setting the 2007 budget. The evaluation is based on a staff member's specific job description. Adult Reference evaluations will be updated to reflect the new team committees. Stroh asked Poor how much of an impact these evaluations will have on her time. Poor will be evaluating 22 staff members.

E. The Family History Services Areas in other libraries report will be continued until the July meeting when more board members might be present.

New Business

A. Nedra Spinks' appointment by the Bartholomew Consolidated School Corporation Board expired on April 18, and she is eligible to serve another 4 years as a library board member. Tom Bigley will send a letter to the BCSC board to ask them to expedite this reappointment. According to Indiana law, Spinks continues to serve her current term on the library board until the new appointment is made.

B. The quote for repair of the brick steps in the lower level terrace was more than \$8,000. These stairs are used for fire escape only. It was suggested that the repair be delayed until a decision on remodeling is made. A smaller repair project for the worst of the displaced bricks might occur, if a lower quote is obtained.

C. Parking lot resurfacing may be needed in the near future. There are some uneven areas in the parking as well s as a sinking storm drain. Estimates for repair will be obtained.

D. The Indiana State Library requires that BCPL have a Long Range Plan. BCPL's current plan expires in 2006. This very general plan will be updated to include the BCPL mission and the goals that were discussed during the February 2006 board retreat.

E. Denise Wirrig, Dave Miller, and Poor will be attending a Libraries Mean Business conference at the Jackson County Public Library on June 5. They hope to produce a similar workshop for businesses within Bartholomew County. Wirrig has been attending Columbus Area Chamber of Commerce meetings, and the board agreed that BCPL should become a Chamber member.

F. Stroh commented that her time commitments will be altered somewhat during the coming months. Her employer will be introducing a new banking system, and employees will have to be trained for new skills and customer interface. Stroh hopes not to miss any board meetings but cannot guarantee her availability ever month.

Adjournment

There being no further business to come before the board the meeting adjourned at 4:55 p.m.

Respectfully submitted,

Betty Lu McGuire, Secretary

Beth Stroh, President