

Minutes
Bartholomew County Public Library
Board of Trustees Meeting
4:00 Library Conference Room
November 8, 2006

Due to lack of a quorum for the meeting scheduled on November 6th the meeting was rescheduled and held on November 8th .

Call to Order

The meeting was called to order at 4:00 p.m. by Gayle Loesch.

Present: Marvin Finke, Judy Jones, Gayle Loesch, Betty Lu McGuire and Nedra Spinks.
Library staff: Beth Poor, Director, Teresa Reynolds and Tyler Munn.

Absent: Beth Stroh and Russell Taylor.

Reports

A. Tyler Munn – Scholarship for IU School of Library and Information Science. A scholarship in the amount of \$2,000.00 from the Frances Carr Memorial had been granted to Munn in March 2006 for use during the summer and fall semesters. He is requesting additional assistance to continue his work toward a Masters of Library Science degree. The cost per credit hour is approximately \$280.00.

Munn began working as a high school student in Children's Services during 1998. He attended college at DePauw University from 2000 to 2004, while he continued to work at BCPL during school breaks. Munn stated that he is very grateful for the financial support that he's received and that he enjoys his position at the library. It also was noted that Munn speaks Spanish and has provided Spanish language and bilingual storytimes, classes and other presentations for the public.

He began classes at IUPUI during May 2006. Currently Munn is completing the fall semester with a GPA of 4.0. Munn continues to work forty hours per week in Adult Reference and travels to Indianapolis for classes. He will continue classes and plans to complete his degree in May 2008. The board thanked him for his report and complimented him good work.

Approval of Minutes

Jones moved and Spinks seconded that the minutes of the October 9, 2006 meeting be approved. Motion carried unanimously.

Financial Report

Finke moved and Spinks seconded that claims 3228 through 3318 in the amount of \$243,614.32 be approved for payment. Motion carried unanimously. Finke moved and Spinks seconded that claims 3319 through 3322 in the amount of \$31,626.57 be approved for payment. Motion carried unanimously.

Poor discussed bookmobile repairs and potential replacement of the vehicle.

Jones inquired about replacement of the damaged bollards in the circular drive. Poor explained that an auto accident caused the damage and that we are waiting for replacements to be constructed.

Action Items

A. Out-of-County Borrower Fee. Poor explained that we must establish and approve our Out-of-County Borrower Fees annually. The current fee for nonresidents is \$50 per person or \$100 for a family. Jones moved and Finke seconded that the Out of County Borrower Fees remain the same for 2007. Motion carried unanimously.

B. Nominating Committee for 2006 Library Board Officers. Since Stroh cannot be present, Poor requested assistance. Spinks volunteered to chair the nominating committee.

5. Discussion and Reports.

B. Salaries for 2007 – Director's Salary. The board has not set the salary for Poor, because she has not yet been evaluated. Poor agreed to prepare a report of her 2006 goals and accomplishments to be reviewed by the board. They will have to meet in executive session prior to the December 11 board meeting to discuss her 2007 salary. A motion to approve the salary will be made at the public meeting.

C. Rainy Day Fund. Currently BCPL has a Rainy Day Fund, though no monies have been deposited into it. Poor explained that the Rainy Day Fund can be used to pay for any type of expenditure including circulating materials, salaries, and benefits. We would need to complete the appropriation process in order to use these funds. In contrast, the Library Improvement reserve Fund (LIRF) may only be used for capital projects or improvements. We could transfer the \$80,000 budgeted for LIRF into the Rainy Day Fund instead, if we wish. Finke questioned the need for the Rainy Day Fund if the budget works properly. We won't know the assessed valuation on which the 2007 budget is based until March or later in 2007. Poor explained the new 2% "circuit breaker" cap and "trending" to establish assessed valuation for property. At this point, no one knows if the 2007 assessed valuation capped at 2% will be enough to cover the budget. No action was taken on the Rainy Day Fund.

New Business

A. Technology Plan. Poor advised that BCPL's Technology Plan 2008-2010 has been approved by the Indiana State Library. A current Technology Plan is required for BCPL to participate in LSTA technology funding and State funding to support our T-1 Internet access.

B. Poor distributed new copies of the Indiana Library Law. Though there are no content changes, the Indiana Library Law was recodified and assigned new numbering during the 2006 Indiana legislative session.

C. Poor distributed a review of funding measures showing per capita expenditures and where BCPL ranks among Indiana public libraries serving 50,000-100,000 persons. All Indiana public library statistics are available to anyone via the Indiana State library web site.

D. Jones inquired about the six Gates computers at the Main Library and Hope Branch. Poor explained we received them through a State grant from the Bill and Melinda Gates Foundation during 2001. All are still in use and have been upgraded to Windows XP.

E. Poor also reported that we recently did a one-day door count for the main entrance on October 30. The number counted was 703. This does not include a door count for Children Services entrance or Hope Branch.

Adjournment

Finke moved and Jones seconded that the meeting be adjourned at 4:55 p.m. Motion carried unanimously.

Respectfully submitted,

Betty Lu McGuire, Secretary

Gayle Loesch, President Pro-tem