

Minutes
Bartholomew County Public Library
Board of Trustees Meeting
4:00 Library Conference Room
August 13, 2007

Call to Order

The meeting was called to order at 4:20 p.m. by Vice President Loesch.

Present: Gayle Loesch, Betty Lu McGuire, Nedra Spinks and Billie Whitted.
Library staff: Beth Booth Poor, Director and Teresa Reynolds, Business Manager, Tom Bigley, Attorney.

Absent: Marvin Finke, Beth Stroh, and Russell Taylor.

Approval of Minutes

Spinks moved and Whitted seconded that the minutes of the July 16, 2007 meeting be approved. Motion carried unanimously.

Financial Report

Spinks moved and Whitted seconded that claims 4121 through 4214 in the amount of \$145,853.78 be approved for payment. Motion carried unanimously.

Reynolds reported that we received approximately \$165,000 in July as a partial settlement of property tax. Additional draws may not be available until after property tax statements are mailed.

Action Items

A. INCOLSA Board Representative Reappointment. Whitted moved and Spinks seconded that Poor be reappointed to the INCOLSA board to serve another three-year term. Motion carried unanimously. The board commended Poor for her contributions and years of service on the INCOLSA board.

B. Reaffirm Internet Use Policy. The Internet Use Policy must be reviewed and reaffirmed to keep BCPL in compliance with CIPA (Children's Internet Protection Act) for federal Universal Service Funds and State support for our T-1 Internet line. Poor explained that our Websense filter system is necessary to meet the CIPA guidelines. The types of information filtered are pornography, gambling, and government classified information. Bigley addressed the legalities of how filtering became constitutionally allowable. Spinks moved and Whitted seconded that the Internet Use Policy be reaffirmed. Motion carried unanimously.

Reports

Poor reviewed statistics and mentioned that some Indiana public libraries are showing a decrease in circulation, though BCPL circulation is growing. A Blue Ribbon commission appointed by the Governor is reviewing the efficiencies of local government units including public libraries. Poor is part of a committee of library directors who are attempting to create a statewide method for counting statistics including circulation, reference assists, web site hits, online resources use, programming, providing meeting space, and in-house use of materials

Loesch suggested promoting the Hope Branch for greater use by people living on the east end of town and promoting use of the Main Library to people living west of the river. The distance to downtown from the west side is not as far as it is perceived to be by some residents.

A. 2008 Budget Preparation. Poor, Reynolds, and Wilma Perry attended a meeting with Dan Eggermann of the Department of Local Government Finance on August 9th. He advised us that tax bills will probably be sent out in October. On reviewing our budget, he recommended using an assessed valuation 15% less than the 2007 estimated assessed valuation. Advertising dates for the budget have been set for August 16 and August 30 in The Republic and the Hope Star Journal. The public hearing will be August 27, and the budget adoption will be September 10.

New Business

Loesch inquired about use of the paperback collection, and Poor responded that use was up 2% last month as compared to July 2006 and has increased 22% this year in comparison to January-July 2006 .

Bigley asked about public use of the scanner. The scanner, which has just been installed, will be used primarily to copy photos to electronic format and convert documents to machine-readable text files.

Poor announced the hiring of five high school student workers. These students will be filling positions vacated by graduates attending college this fall. Hanna Morgan also has been hired to work part-time in Children's Services while she takes Library and Information Science courses at IU-Bloomington.

Adjournment

There being no further business to conduct, Spinks moved and Whitted seconded that the meeting be adjourned 5:00 p.m. Motion carried unanimously.

Respectfully submitted,

Betty Lu McGuire, Secretary

Gayle Loesch, Vice President