

Minutes  
Bartholomew County Public Library  
Board of Trustees Meeting  
4:00 Library Conference Room  
February 12, 2007

Call to Order

The meeting was called to order at 4:00 p.m. by President Stroh.

Present: Marvin Finke, Judy Jones, Gayle Loesch, Betty Lu McGuire, and Beth Stroh. Library staff: Beth Poor, Director and Teresa Reynolds.

Absent: Nedra Spinks and Russell Taylor.

Approval of Minutes

Jones moved and Loesch seconded that the minutes of the January 15, 2007 meeting be approved. Motion carried unanimously.

Stroh moved and Loesch seconded that the minutes of the January 15, 2007 meeting of the Board of Finance be approved. Motion carried unanimously.

Financial Report

Reynolds reported that an upgrade of the accounting software created problems producing the monthly Claims List and the Treasurer's Report that are normally distributed. She did provide copies the Deposit Register report and copies of the Open Items by Claim report to show January income and all of the claims to be included on the Claims List. Reynolds requested that the board use the Open Items by Claim report to approve payment of the expenses as presented. A proper Claims List will be available at the next board meeting.

Loesch moved and Jones seconded that claims 3526 through 3543 in the amount of \$103,152.15 and claims 3544 through 3612 in the amount of \$60,382.13 totaling \$163,534.28 be approved as documented. Motion carried unanimously. Poor noted that the lectern purchased from DEMCO is to be reimbursed by the Library Associates.

Action Items

A. Policy for Classroom and Home School Teachers. The Policy for Classroom and Home School Teachers was reviewed. Poor discussed changes to the current policy including increasing the loan period to 42 days. Jones moved and Finke seconded that classroom teachers and home school teachers who live out-of-county but work in Bartholomew County be allowed to have a Teachers Card. Motion carried unanimously.

B. Policy for Out-of-County Borrowers. Loesch moved and Finke seconded that the Out-of-County Borrowers policy include teachers who reside outside Bartholomew County and teach in a public, parochial, home school, college, or other academic institution in Bartholomew County. Teachers can qualify for free BCPL services and will be responsible for materials. The card's expiration date is determined by the end of the school year. Motion carried unanimously.

Poor advised that these changes will be effective March 1, 2007.

C. Date for April 2007 Meeting. Poor asked the board to consider changing the date of the April meeting from the 9<sup>th</sup> to the 16<sup>th</sup> since she will not be available. The change was approved.

### Reports

A. Board appointment in April 2007. Judy Jones appointment to fill an unexpired term will expire April 18, 2007. Jones has requested that the County Commissioners find someone else for the new term. Jones previously served on the board for 16 years and was happy to complete Pam Lienhoop's term. Jones has been impressed with the changes in technology and services that we are providing. Poor expressed her appreciation for Jones' willingness to serve from October 2006 through April 2007. The County Commissioners need suggestions for filling this library board appointment. Board members can suggest names to Poor who will forward the suggestions to Tom Bigley, or board members can contact Bigley directly.

Taylor's term also expires April 18, 2007, and we have no information from Flat-Rock Hawcreek School Corporation about his reappointment. Stroh suggested that Taylor's name could be submitted to the County Commissioners in the event that the FRHC school board does not reappoint him.

McGuire raised a question about the expiration date of her appointment. Her letter reads 2007, but her certificate of appointment filed at BCPL reads 2008. The correct date will be confirmed.

Poor addressed the response from Tom Bigley to the attorney for Starks Mechanical concerning retainage for work that was completed unsatisfactorily approximately six years ago. Because BCPL had to spend more than \$20,000 to correct the errors, Starks Mechanical should forfeit the \$6,000 retainage.

Poor read a thank you letter to the board from Tyler Munn concerning his Frances M. Carr Memorial scholarship for spring semester classes at the Indiana University School of Information Science.

### New Business

Poor discussed the progress toward purchasing a new bookmobile. We have contacted Thomas Moroney bookmobile manufacturer. Their specifications include a diesel rather than gasoline engine. Discussion followed about possibilities for receiving the engine from Cummins. Poor will research this further. Also discussed was the contract for fuel that the county has and if some arrangement could be made for BCPL to be included. Finke advised it would be appropriate to ask the County Commissioners about it.

Poor read a notice from Dennis Moats regarding the incoming winter storm, and she will decide when or if the library needs to close based on weather conditions. She can now post our closings with local radio plus television channels 6, 8 and 13. Stroh volunteered to place a sign on the door, but signs will be placed this evening and then removed if the library is open as usual.

### Adjournment

There being no further business to conduct, Stroh adjourned the meeting at 4:45 p.m.

Respectfully submitted,

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Betty Lu McGuire, Secretary

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Beth Stroh, President