

Minutes
Bartholomew County Public Library
Board of Trustees Meeting
4:00 Library Conference Room
March 12, 2007

Call to Order

The meeting was called to order at 4:02 p.m. by President Stroh.

Present: Marvin Finke, Judy Jones, Gayle Loesch, Betty Lu McGuire, Nedra Spinks, Beth Stroh and Russell Taylor. Library staff: Beth Poor, Director and Teresa Reynolds.

Approval of Minutes

Jones moved and Loesch seconded that the minutes of the February 12, 2007 meeting be approved. Motion carried unanimously.

Financial Report

Reynolds distributed a Resolution to Establish a Temporary Loan from LIRF to the Operating Fund. She explained that the resolution includes the request to borrow \$200,000 if necessary as approved during the January 15, 2007 board meeting and an additional \$500,000 to cover current and anticipated 2007 expenses. Spinks moved and Taylor seconded that the Resolution to Establish a Temporary Loan from LIRF to the Operating Fund totaling \$700,000 be approved. Motion carried unanimously.

Because CompuTrain still has not solved the problem with the Treasurer's Report, Reynolds provided copies of the Financial Report by Fund and the Bank Register. These reports provide the same information that is on the Treasurer's Report. Reynolds assured the board that the reports matched the bank statements and that CompuTrain is working on making the corrections to the program.

Spinks moved and Loesch seconded that claims 3613 through 3702 in the amount of \$224,132.49 be approved. Motion carried unanimously. An official claims list that includes claims 3526 through 3612 totaling \$163,534.28 as approved at the February 12, 2007 meeting was presented for signatures.

Poor requested the board approve payment in March to Thomson Gale Legal Forms data base (\$1,038.27) and Midwest Tape DVDs and music CDs (\$3,756.73).

Payment also was requested for Indiana Library Federation for District Six Conference registrations. The registration brochure was received today, and the registration deadline occurs prior to the next board meeting on April 16. Registration fees will be paid from the Frances Carr Memorial Fund. Because the registration amounts vary for ILF members versus non-members, the exact total registration amount will be determined by figuring the status of each BCPL staffer who will be attending. The library will be closed on April 27th so that all full-time and part-time staff members other than student workers have the option of attending the conference or taking vacation time that day. Spinks moved and Finke seconded that the additional expenses as requested be paid prior to the March meeting. Motion carried unanimously.

Action Items

A. Endorsement of INCOLSA Resource Sharing Recommendations. Poor shared a document called “Wagging the Long Tail – Sharing More of Less”. Poor asked that the Library Board vote its support of this study’s recommendations for current and future methods of sharing materials among libraries. Spinks moved and Loesch seconded approval of endorsement. Motion carried unanimously.

Poor further explained that BCPL is one of just a few Indiana public libraries to offer user-initiated Interlibrary Loan. A BCPL registered borrower can request an interlibrary loan of a book, audio book, video, CD, DVD, or journal article via INCat (Indiana Library Catalog data base). The request is placed directly by the user from a computer at home, at work, or at school. Requests also can be placed via computers in the library or through interaction with the Adult Reference staff in person or by telephone. INCat automatically searches five libraries. If the item is not found, the search is extended to nearby states and then internationally. The requested item is forwarded to the library, and the borrower picks it up. The only cost that may be passed along to the borrower is a maximum fee of \$10.00 for photocopied articles. Interlibrary loan items are circulated for 21 days. Late charges are \$1 per day.

Reports

A. Library Board appointments. Poor has not received any word from the County Commissioners or from the Flat-Rock Hawcreek School Corporation regarding board appointments to fill positions that will expire April 18, 2007.

B. Review of Statistics. Poor presented circulation and reference statistics for the first two months of 2007.

C. Taylor visited the Hope Branch library and noticed there are some major cobwebs in the north windows. Spring cleaning of windows and carpeting will be accomplished during the next two months. Taylor suggested that two benches could be placed between the building and sidewalk. Poor will forward this suggestion to the Library Associates as a project for the Hope Branch.

New Business

None.

Adjournment

There being no further business to conduct, Stroh adjourned the meeting at 5:10 p.m.

Respectfully submitted,

Betty Lu McGuire, Secretary

Beth Stroh, President