Minutes
Bartholomew County Public Library
Board of Trustees Meeting
4:00 Library Conference Room
April 14, 2008

Call to Order

The meeting was called to order at 4:07 p.m. by President Stroh.

Present: Gayle Loesch, Betty Lu McGuire, Nedra Spinks, Beth Stroh and Billie Whitted. Library staff: Beth Poor, Director, Teresa Reynolds.

Absent: Marvin Finke, Russell Taylor.

Approval of Minutes

The minutes of the March 10, 2008 meeting were reviewed. Stroh noted that the sentence "There being no further business to conduct, Stroh adjourned the meeting at 4:45 p.m." should read "Loesch adjourned the meeting…" because Stroh was not in attendance.

Loesch moved and McGuire seconded that the minutes of the March 10, 2008 board meeting be approved with the above correction. Motion carried unanimously.

Financial Report

Claims 4915 through 5017 were reviewed. Reynolds noted that claim 4977 to OCLC Net Library covers a full year subscription for downloadable audio books. Claim 4959 to Freedom Scientific pays for software to be used with the ADA public computer. Poor mentioned that the list includes meeting reimbursements for the staff attendance at the April 4 ILF District 6 meeting at Ivy Tech State College in Madison. Other reimbursements cover three staff members' participation in the Public Library Association Midwest Conference in Minneapolis, Minnesota. Poor read a letter to the board from Mary Clare Speckner thanking them for making it possible for her to attend this national conference.

Spinks moved and Loesch seconded that claims 4915 through 5017 in the amount of $306,017.94 be approved as presented. Motion carried unanimously.

Reynolds noted that we received a check for excess CAGIT money in the amount of $38,586.32. The Certified Shares portion of $33,586.32 was deposited into the Rainy Day Fund as required by the State Board of Accounts. The balance of $5,093.00 for Property Tax Replacement Credit was deposited into the Operating Fund.

Action Items

None.

5. Reports.

A. Library Board Appointments. Reynolds reported that McGuire has been reappointed to the board, and her new term will expire on April 18, 2012. Bigley has sent a letter to the County Council regarding the expiring term for Finke. Bigley's office will advise us as soon as action has been taken concerning thus appointment.

B. Report from ILF District 6 Meeting at Ivy Tech in Madison. Poor provided a description of some of the sessions. The Ping Pong Ball vs. Beach Ball program helped to demonstrate different methods of adapting to changes and how people respond when faced with changes. The speaker explained that when changes happen without preparation and participation, people react defensively. When changes occur after preparation, people are more likely to embrace the change and participate positively.

There also were programs about hiring, attitudes, cataloging, and behavioral interviewing. One of the trustee programs dealt with 2008 property tax legislation. Poor, Reynolds and Wilma Perry will be attending a Budget Clinic on June 5th which will provide more information regarding legislative changes that may affect the library.

C. Certification. Proposed new requirements for certification of library directors, supervisor-level, and "professional" staff members had been mailed and emailed to board members by the Indiana State Library during early April. Poor reviewed these proposed changes. The Indiana State Library and Historical Board is expected to vote on these rules during a May 16 public meeting. Requirements for achieving and maintaining certification through continuing education differ by library size and by job descriptions. Any current staff member holding a supervisory position on the day that the new rules are adopted will be grandfathered into compliance so long as the employee remains in the same job at the same library. The library director and the supervisors must complete hours of continuing education every five years. Credits can be accumulated through online classes, training, workshops, conferences, and formal classroom training. The certification renewal fee is $50 every five years. The library cannot pay the fee for a staff member. The library can give a $50 payroll bonus to recognize a staffer's completion of certification renewal, if the library chooses to do so.

D. Sunday Hours. Poor reported that a library user has requested that we consider a trial period to continue Sunday hours throughout the summer. Edie Huffman at the Indiana State Library provided a chart showing the names of all 240 public libraries, which libraries are open all year on Sundays, and how many total hours per week each library is open. 35 public libraries are open throughout the year on Sundays. 26 public libraries are open on Sundays during traditional school year months. 179 public libraries are never open on Sundays. The 35 year-round Sunday libraries are open an average of 68 hours per week including the Sunday hours. The 26 limited Sunday libraries are open an average of 67 hours per week including the Sunday hours. BCPL Main Library is open 69 hours per week every week, and 72 hours per week when Sunday hours occur.

The current budget for twenty-four Sundays in 2008 is $20,440. This is approximately $852 per Sunday. Poor calculated that adding May through September 2008 Sundays would cost an additional $18,744. Remaining open all Sundays though the end on the year would require $21,300 beyond the current budgeted amount of $20,440. Discussion followed regarding possible changes in the current library hours. Stroh mentioned that resources for students are better at an academic library than at the public library. The Learning Center is open for anyone to use on Sundays. No recommendations for change were made at this time.

6. New Business.

None.

Adjournment

There being no further business to conduct, Stroh adjourned the meeting at 5:00 p.m.

Respectfully submitted,

_____ _____

Billie Whitted, Secretary Beth Stroh, President