

Minutes
Bartholomew County Public Library
Board of Trustees Meeting
4:00 Library Conference Room
February 11, 2008

Call to Order

The meeting was called to order at 4:00 p.m. by President Stroh.

Present: Marvin Finke, Gayle Loesch, Betty Lu McGuire, Beth Stroh, Russell Taylor and Billie Whitted. Library staff: Beth Poor, Director, Teresa Reynolds. Guests: John Tinkey.

Absent: Nedra Spinks.

Stroh acknowledged Tinkey and asked if he had questions prior to beginning business. Tinkey wished to thank the staff for the care he received when his coat was stolen and when he had a medical emergency. He expressed his appreciation of the Freetown Village Singers program as well. Stroh thanked him for his favorable comments about the library and the staff.

Approval of Minutes

McGuire moved and Taylor seconded that the minutes of the January 14, 2008 board meeting be approved. Motion carried unanimously. McGuire moved and Loesch seconded that the January 23, 2008 Board of Finance meeting minutes be approved. Motion carried unanimously.

Financial Report

Poor noted that invoices from October 2007 for Midwest Tape were included on the claims list. The original invoices were not received and duplicates had to be reissued. Taylor inquired about claim 4789. Poor explained that these were repairs to the bookmobile brakes and steering. Claim 4773 is for payment of tow service. Reynolds noted claim 4824 is the transfer of \$51,578 from Operating to the Rainy Day fund as approved at the January 14, 2008 meeting. Loesch moved and Finke seconded that claims 4724 through 4825 in the amount of \$311,225.73 be approved as presented. Motion carried unanimously.

Action Items

A. Signing contract for rental of programming space at Hope Branch Library. Poor reported that the original signed contract had been lost in the mail so it is necessary to sign again. The date of possession will change to February 11, 2008. Taylor noted that he visited the rental space and said that it looked great.

B. Approve FY 2008 (October 1, 2007 – September 30, 2008) Talking Books Columbus Subregional Contract. Poor reviewed the new contract and noted that the new budget of \$83,689, is greater than what we have received in past years. Taylor moved and McGuire seconded that the FY2008 Talking Books Columbus Subregional Contract be approved. Motion carried unanimously.

5. Reports.

A. Vacation Policy. Action regarding changes of the Vacation Policy will be tabled until the March board meeting. Stroh requested that the new policy be clear, simpler, and consistent with other libraries of our size. All staff should have equal ability to accrue additional vacation time regardless of position.

B. Illness Policy. Poor explained that our current policy allows full-time employees to accrue a maximum of 90 days sick time. After some discussion, Poor recommended increasing the maximum number of days to 120. Wording was changed so that our use of sick days would be in compliance with insurance requirements for receiving disability payments. Loesch moved and McGuire seconded that the changes to the Illness Policy be approved as presented. Motion carried unanimously. The policy will go into effect on March 1, 2008.

Updates and corrections were made to the board member directory. Poor reviewed statistics and noted that usage was down slightly due to weather, though Reading Club participation for children has increased. The next meeting will be Monday, March 10th. Stroh advised that she will be absent and that Loesch will be running the meeting.

6. New Business.

None.

Adjournment

There being no further business to conduct, Stroh adjourned the meeting at 4:45 p.m.

Respectfully submitted,

Billie Whitted, Secretary

Beth Stroh, President