

Minutes
Bartholomew County Public Library
Board of Trustees Meeting
4:00 Library Red Room
June 16, 2008

Call to Order

The meeting was called to order at 4:05 p.m. by President Stroh.

Present: Gayle Loesch, Betty Lu McGuire, Nedra Spinks, Beth Stroh and Billie Whitted.
Library staff: Beth Poor, Director, Tom Bigley, attorney.

Absent: Marvin Finke and Russell Taylor.

Approval of Minutes

The minutes of the May 12, 2008 meeting were reviewed. Loesch moved and McGuire seconded that the minutes of the May 12, 2008 board meeting be approved. Motion carried unanimously.

Financial Report

McGuire moved and Spinks seconded that claims 5123 through 5211 in the amount of \$397,337.68 be approved as presented. Motion carried unanimously.

Whitted asked if we were staying within budget in regard to Hope Branch Library conference room furnishings, etc.

Action Items

Poor presented the Resolution to Establish a Temporary Loan from LIRF to Operating Fund. The 2007 loan from LIRF to Operating Fund in the amount of \$1,400,000 must be repaid by June 30, 2008. According to the Indiana State Board of Accounts, it is necessary to establish a 2008 temporary loan from LIRF to the Operating Fund in the same amount to repay the 2007 loan. An additional \$200,000 is being requested in anticipation of future expenses. An advance of Property Tax money will be sent as soon as the Auditor can issue a check but it will be a small portion of what we should receive. The total loan of \$1,600,000 is to be repaid by December 31, 2008. Spinks moved and Loesch seconded that the Resolution to Establish a Temporary Loan from LIRF to Operating Fund be approved. Motion carried unanimously.

A Resolution to Designate Depositories was presented for approval. The resolution will allow the library to conduct business with any state approved financial institution in Bartholomew County. Spinks moved and McGuire seconded that the Resolution to Designate Depositories be approved. Motion carried unanimously.

Bar-coding Inventory. A Resolution to Establish Capital Assets Threshold was presented. This resolution raises the minimum amount from \$500 to \$2,000 for the purpose of including in the capital assets inventory. The State Board of Accounts recommends the higher amount. Whitted moved and Loesch seconded that the Resolution to Establish Capital Assets Threshold in the amount of \$2,000 be approved as presented. Motion carried unanimously.

Bigley recommended checking insurance for coverage on library books damaged by flood.

A. Adoption of Out of County Borrower Fees. Poor advised that the board must annually establish non-resident borrower's fees. A Resolution to Establish Non-Resident Fees was reviewed. It was determined that no increase of the current rates of \$100 for a family and \$50 for an individual would be necessary. Spinks moved and McGuire seconded that the Resolution to Establish Non-Resident Fees be approved as presented. Motion carried unanimously.

B. Reaffirmation of Internet Use Policy. Whitted moved and Loesch seconded that the Policy for Internet Use be reaffirmed as required. Motion carried unanimously.

5. Reports.

A. Summer Board Meeting Dates. The next board meetings will be held on July 14th and August 11th.

Budgeting. Unless we increase budget by more than 3.71%. We will submit budget for 2009 only to the County Council in a non-binding approval process. Otherwise it must be approved by the City Council and County Council.

B. Certification of Qualifying Staff Members.

C. Library Board Appointment. Jon Moore has agreed to replace Marvin Finke. He is a retired teacher.

6. New Business.

None.

Adjournment

There being no further business to conduct, Stroh adjourned the meeting at 5:10 p.m.

Respectfully submitted,

Billie Whitted, Secretary

Beth Stroh, President