

Minutes  
Bartholomew County Public Library  
Board of Trustees Meeting  
4:00 Library Conference Room  
May 12, 2008

Call to Order

The meeting was called to order at 4:03 p.m. by Vice-President Loesch.

Present: Gayle Loesch, Betty Lu McGuire, Nedra Spinks, Russell Taylor and Billie Whitted.  
Library staff: Beth Poor, Director, Teresa Reynolds and Jason Hatton, Library Services Manager, Tom Bigley, attorney.

Absent: Marvin Finke and Beth Stroh.

Approval of Minutes

The minutes of the April 14, 2008 meeting were reviewed. Spinks moved and McGuire seconded that the minutes of the April 14, 2008 board meeting be approved. Motion carried unanimously.

Financial Report

Reynolds reviewed the Treasurer's Report and advised that the 2007 loan from LIRF in the amount of \$1,400,000 has not been repaid. We have not received enough tax money to cover the loan and will need to request an additional extension, because we are not likely to receive funds anytime soon. Poor briefly described the budget process for 2009, though no dates for budget meetings have been set.

Claims for bookmobile repairs and roof repairs were discussed. Poor explained that claim 5084 for is a subscription to Movie Licensing USA by which the library can advertise and present movies showings for the public.

Whitted moved and Spinks seconded that claims 5018 through 5122 in the amount of \$240,849.81 be approved as presented. Motion carried unanimously.

Whitted moved and Spinks seconded that the Treasurer's Report be approved as presented. Motion carried unanimously.

Action Items

Poor read a letter to the board from staff member Tyler Munn expressing his gratitude for the financial support he received from the Frances Carr Memorial Fund to complete his Master's degree in Library and Information Science. He graduated with a GPA of 3.95 on May 11, 2008.

A. Unique Management for Handling Long Overdue Items. Hatton reported on his experiences using Unique Management at the LaPorte County Public Library. The company is based in Jeffersonville and works exclusively with libraries. The purpose of the service is to help retrieve overdue materials and/or fines for libraries. Hatton advised that Unique uses its "gentle nudge" approach and that we can override collections on an individual basis. Their system includes

a Dynix module that can interface with our circulation system to receive downloads of overdue notices. Hatton reported that Unique Management serves about 900 members and that LaPorte County Public Library experienced a 75% return rate and few negative issues with patrons.

Poor advised that we sign a 90 day trial contract to discover if the service will be of value to us. The service is revenue neutral meaning that we will never be invoiced for more than was received in collections. After the 90 days, if we are interested in continuing with the service, we can enter into a contract that can be cancelled at any time by providing 60 days notice to Unique.

Bigley reviewed the contract. Spinks moved and McGuire seconded to approve the 90 day trial contract. Motion carried unanimously. McGuire suggested we have a review of the service in 60 days to see if we would want to extend the contract.

5. Reports.

A. Library Board Appointments. Bigley has not received any information from the County Council regarding the expiring term for Finke. Bigley will contact us when an appointment has been made.

Taylor asked about the status of the Hope Branch annex. Poor advised that Jennifer Tchida has held storytime programs there, and more have been scheduled. Furniture will be received as soon as possible, and installation of a DSL line still is pending. Loesch noted that we should schedule a board meeting there when things are in place.

6. New Business.

None.

Adjournment

There being no further business to conduct, Stroh adjourned the meeting at 4:55 p.m.

Respectfully submitted,

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Billie Whitted, Secretary

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Gayle Loesch, Vice-President