

Minutes
Bartholomew County Public Library
Board of Trustees Meeting
Library Conference Room
May 11, 2009

Call to Order

The meeting was called to order at 4:00 p.m. by President Stroh.

Present: Gayle Loesch, Betty Lu McGuire, , Beth Stroh, Brenda Tallent, Russell Taylor and Billie Whitted. Library staff: Beth Poor, Director, Teresa Reynolds, Business Manager; Tom Bigley, attorney; Barry Kastner, Energy Matters.

Absence: Nedra Spinks.

Reports

A. Energy Matters Community Coalition. Stroh requested that Kastner make his report to the board before continuing with routine business. Kastner explained that the mission of the coalition is to assist local businesses and organizations change energy consumption in order to reduce contributions to global warming. Energy Matters would like to engage the library in the project in which an energy study will be conducted over a period of approximately 90 days with a goal to wrap up in 180 days.

Kastner is proposing a joint study between BCPL, Energy Matters Community Coalition and a Cummins Six Sigma Black Belt team. Whitted asked about compact fluorescent bulbs and any environmental issues relating to their use. Kastner advised that there are trace amounts of mercury in the bulbs, but that other types of lighting actually emit more mercury as they burn. He did not feel there are any particular risks regarding the use of compact fluorescent bulbs. Whitted also inquired if other or 3rd party consultants involved in the study, and the answer was yes.

McGuire asked if there would be any financial commitment on the part of the library and Kastner advised that none would be required to do the study. Usually in three to four months a contract phase is reached where recommendations from the study are go or no-go. Stroh noted that we are being asked to trust this group to make recommendations (if any) that we as a board would consider feasible for our budget and mission of service.

Whitted requested a sample of the contract be made available to the board. Kastner noted that it is more of an agreement to apply what we have learned from the study. Bigley advised that he did not see a downside to this proposal. There is no legal or financial commitment to participating in the study. Kastner will draft a sample charter and will provide additional information to send with the next board packet. Even though there is no binding commitment to make the changes recommended, there is some expectation to seriously consider implementing some changes when and if funding allows. The board could create a plan to make improvements over a period of time.

Approval of Minutes

Loesch moved and McGuire seconded that the minutes of the April 13, 2009 board meeting be approved. Motion carried unanimously.

Financial Report

Claims 6121 through 6210 dated April 14th through May 11th were reviewed. Taylor asked about claims for Unique Management and Carrier. Poor explained the Unique Management payment covered services from the trial period and that the monthly billing will never be more than the total recovered by Unique Management. The claim for Carrier includes two invoices. One is for repairs and the other is for renewal of a five year service agreement which had expired. Fees for the agreement are locked in and paid annually.

It was requested that Reynolds provide a detailed income report for the meetings in additional to the Treasurer's Report.

Poor noted that we must repay the balance of the 2008 LIRF loan to the Operating Fund before June 30, 2009. Another loan from LIRF will be needed immediately to meet ongoing operating costs while we wait for tax settlements for 2009. The new loan should be repaid by December 31, 2009. Reynolds advised that CAGIT funds are being received monthly rather than semi-annually as in previous years. This has helped greatly with cash flow.

Reports

B. Standards for Indiana Public Libraries. Poor discussed proposals to change the standards for public libraries.

C. Poor reviewed some statistics and circulation is 12% higher this April compared to April 2008. The year-to-date is 8% above 2008.

D. Whitted asked about the Sanborn Maps on-line, and Poor said it was not being used enough to merit the cost of a subscription renewal.

Action Items

A. None.

New Business

A. None.

Adjournment

There being no other business to come before the board, the meeting adjourned at 5:30 pm. Motion carried unanimously.

Respectfully submitted,

Billie Whitted, Secretary

Beth Stroh, President