

Minutes
Bartholomew County Public Library
Board of Trustees Meeting
Library Conference Room
April 12, 2010

Call to Order

The meeting was called to order at 4:04 p.m. by Vice President Loesch and continued upon the arrival of President Stroh.

Present: Gayle Loesch, Betty Lu McGuire, Nedra Spinks, Beth Stroh, Brenda Tallent.
Library staff: Beth Poor, Director, Teresa Reynolds, Business Manager; Tom Bigley, attorney. Guest: Robin Whited, Poor

Absent: Russell Taylor and Billie Whitted.

Poor introduced Robin Whited to the board and staff. Whited has been appointed by BCSC to fill the position being vacated by Spinks. Spinks will have completed 16 consecutive years of service on the library board and is not eligible for reappointment. Whited was welcomed and will begin her first term on the board effective April 18, 2010.

Approval of Minutes

The minutes of the March 8 board meeting were reviewed. Loesch moved and Spinks seconded that the minutes of the March 8, 2010 board meeting be approved. Motion carried unanimously.

Financial Report

Claims 7131 through 7229 in the amount of \$274,061.06 were reviewed. Poor commented on claims 7181, 7205 and 7210 for Experience Technology, Overdrive and RWD respectively. Experience Technology completes the AV renovation of the Red Room. We receive downloadable books from Overdrive. Spinks asked if we select the titles for downloadable books or do we have to purchase a predetermined package of books. Poor said that she makes the selections. RWD covered seasonal maintenance of the HVAC system and the repair of the smoke detectors in the duct work. The fire alarm worked as it should and passed inspection. Poor also noted claim 7186 for some CD/DVD display units. McGuire moved and Spinks seconded that claims 7131 through 7229 in the amount of \$274,061.06 be approved for payment as presented. Motion carried unanimously.

Action Items

A. Sirsi/Dynix Contract. Poor asked the board to move to the Red Room where she provided a Power Point presentation compiled to explain the proposal from Sirsi/Dynix. Poor introduced Anna Smith, our Systems Manager. She helped with the pre-contract consultation and is listed as the BCPL contact person for the contract.

Symphony is the software for our online cataloging, circulation, public catalog, and THE REPUBLIC Index. Enterprise is secondary software for the public catalog and provides searching alternatives, reviews, summaries, and cover art. Sirsi/Dynix can migrate our collection to the new software and will provide training. The proposal came in at \$54,162 which is well below the anticipated price.

The contract includes staff training. Bigley asked about the location of the server and Poor said it is in the Main Library building. Stroh asked who manages our webpage. Poor and Smith both work on it using input from the board, public and library personnel. Spinks likes the recent changes made to the webpage.

The board moved back to the Conference Room for further discussion. Bigley reviewed the contract and said that everything seems to be in order. Loesch was concerned with the charge for travel expenses for the trainers. Poor noted that the contract includes the first three days of training when the system is installed. Additional training is covered in the added agreement that the board had reviewed. Tallent moved and McGuire seconded we accept the contract with Sirsi/Dynix for a period of seven years in the amount of \$54,162. Motion carried unanimously.

Reports

Poor noted that since Spinks' term on the board ends on April 18, 2010, we would like to recognize her with a reception. It was decided that the reception will be at 3:00 p.m. on Monday June 14th.

Poor presented a letter to the board from Jason Hatton concerning his attendance at the Public Library Association Conference in Portland, Oregon. Hatton thanked the board for allowing staff the time and financial resources for continuing education.

Spinks asked about our policy regarding smoking on library property. Poor noted that we actively try to be in compliance as established by ordinance. Signs are posted, and library users are advised to another location to smoke. Loesch asked about posting signs in the library parking lot. There are none currently.

McGuire mentioned the Grand Ball for six-year-olds at the Hope Branch Library. She said that David Miller is doing a fantastic job.

Poor gave a summary of the Indiana Library Federation District 6 meeting held on April 9th. BCPL closed that day to allow staff members to attend the conference. Loesch mentioned that Jennings County Public Library is a wonderful facility. Poor advised that they are in the process of expanding their building.

New Business

None.

Adjournment

There being no other business to come before the board, the meeting be adjourned at 5:03 pm. Motion carried unanimously.

Respectfully submitted,

Brenda Tallent, Secretary

Beth Stroh, President