

Minutes
Bartholomew County Public Library
Board of Trustees Meeting
Library Conference Room
January 11, 2010

Call to Order

The meeting was called to order at 4:05 p.m. by President Stroh.

Present: Gayle Loesch, Betty Lu McGuire, Beth Stroh, Brenda Tallent, Russell Taylor and Billie Whitted. Library staff: Beth Poor, Director, Teresa Reynolds, Business Manager; Tom Bigley, attorney.

Absent: Nedra Spinks.

Approval of Minutes

The minutes were reviewed. Taylor moved and Whitted seconded that the minutes of the December 14, 2009 board meeting be approved. Motion carried unanimously.

Financial Report

Claims 1989 and 6862 through 6930 dated December 15th through December 31st were reviewed. Reynolds noted claim 6873 is to reimburse the Operating fund for Talking Books program expenses. Claim 6874 is for the Transfer to LIRF as budgeted. We were also able to deposit funds into the insurance program. Whitted moved and Loesch seconded that claims 1989 and 6862 through 6930 in the amount of \$682,093.03 be approved as presented. Motion carried unanimously.

A. End of 2009 Transfers and Encumbrances. After reviewing the Budget Expenditure Report a resolution to transfer money within major appropriation categories was presented. McGuire moved and Whitted seconded that the resolution to transfer money totaling \$132,482.00 within major categories be approved as presented. Resolution was approved unanimously.

Reynolds presented a resolution to transfer money between major categories for review. Whitted moved and McGuire seconded that the resolution to transfer money totaling \$92,687.00 between major categories be approved. Resolution was approved unanimously. Both resolutions will be attachments to the minutes of the meeting.

A Resolution to Encumber Operating Funds was reviewed. Purchase orders 166 through 181 totaling \$60,284.22 were prepared to encumber 2009 Operating fund obligations to be paid in 2010. Whitted moved and Taylor seconded the Resolution to Encumber Operating Funds be approved. Resolution approved unanimously.

Claims 6931 through 6960 were presented for review. Loesch moved and Taylor seconded that claims 6931 through 6960 in the amount of \$12,879.65 be approved for payment. Motion carried unanimously.

B. Appointment of Board of Finance 2010. Poor reviewed the purpose of the Board of Finance. Stroh requested volunteers to serve. Whitted, Taylor and McGuire agreed. Loesch moved and Tallent seconded that Taylor be elected as President and McGuire as Secretary to the Board of Finance for 2010. No other nominations were made and the motion carried unanimously.

Reports

Poor has been advised by Ron Davis of RWD that we need to replace all 8 sensors in the air handlers. The sensors currently trigger the alarm for the fire department but do not stop the air flow in case of a fire. Davis advised that equipment costs could be about \$4,000.00. He projects the total cost to be under \$10,000.00 depending on the how much of the old wiring is useable. Stroh noted that this repair can be paid out of LIRF money. Taylor asked when the final information will be available and Poor advised that the exact cost won't be known until the project is completed. Work should begin by the end of the month.

Poor reported that the AARP tax payer assistance group had advised us that they would not be using our facility as in the past. Reynolds noted that we were just recently contacted and they will be working here after all. They had been scheduled to use part of the United Way facility which has since been destroyed by fire.

Sharon Thompson, supervisor of the Talking Books program, will not be available to attend an upcoming Subregionals meeting at the Indiana State Library. Poor will attend in her place. The state Talking Books Division has new leadership, and this may result in some program changes.

Poor presented the 2009 annual report and statistics. For the first time, circulation has exceeded one million items. Other statistics showed a decrease of 20% in computer use in Children's Services but a 3% increase in use by adults/tees at the Main Library and all age groups at Hope Branch. There was an increase in the number of unique visitors (not counting returning visitor or multiple page-loads) to the BCPL web site as well as an overall increase in web site use. Statistics gathered by age/gender/township of residence show that use by most age groups has increased from 2008 to 2009. The annual report included sections showing community partnerships and collaborations with BCPL; continuing education for staff with names and conferences/training attended; and a section listing professional leadership by staff members and community participation where staff members are representing BCPL.

Poor advised that the cost of a Public Library Access Card (PLAC) has been raised from \$30 to \$50 per year for 2010. We have seen a decrease in PLAC loans and an increase in interlibrary loans. During 2009 BCPL received \$953.67 which is approximately 20¢ per item for reimbursable 2008 PLAC loans.

Stroh inquired about staff currently on medical leave. Poor advised that they are doing well.

Whitted asked about the INCOLSA merger, and Poor explained that the vote for INCOLSA to merge with the Michigan Library Consortium was approved on December 17, 2009. Official starting date for the new organization, which will be called the Midwest Collaborative for Library Services (MCLS), is February 15, 2010. .

New Business

None.

Adjournment

There being no other business to come before the board, the meeting be adjourned at 5:00 pm. Motion carried unanimously.

Respectfully submitted,

Brenda Tallent, Secretary

Beth Stroh, President