

Minutes  
Bartholomew County Public Library  
Board of Trustees Meeting  
Hope Branch Library  
November 8, 2010

Call to Order

The meeting was called to order at 4:04 p.m. by President Stroh.

Present: Gayle Loesch, Beth Stroh, Brenda Tallent, Russell Taylor, Robin Whited and Billie Whitted. Library staff: Beth Poor, Director, Teresa Reynolds, Business Manager, and David Miller, Branch Supervisor; Mike McIver, attorney.

Absent: Betty Lu McGuire.

Approval of Minutes

The minutes of the October 11, 2010 board meeting were reviewed. Loesch moved and Whitted seconded that the minutes of the October 11, 2010 board meeting be approved as presented. Motion carried unanimously.

Financial Report

Claims 7781 through 7870 in the amount of \$246,350.58 were reviewed. Poor explained that claim 7856 for Sirsi/Dynix is for the balance due on the new system. Claim 7858 for SimplexGrinnell is the annual maintenance of the fire alarm. Claim 7867 for Dasher Printing Services is the new vendor for library cards. The newly designed library cards have imprinted barcodes and come with a snap-off key tag. The cost is approximately .25 each. Taylor asked about claim 7847 for Nading Mechanical. Miller explained that many of the original incandescent fixtures had failed, and that new fixtures for fluorescent lighting had been installed. Taylor moved and Whitted seconded that claims through 7870 in the amount of \$246,350.58 be approved for payment as presented. Motion carried unanimously.

Reynolds reported that we have received a property tax advance of 75% of collections to date totaling approximately \$253,000. The monthly CAGIT distribution was also received. These funds were received and deposited on November 5 and are not reflected on the financial report ending October 31, 2010.

Poor advised that information about property tax caps and assessed values had been posted by the DLGF. Our income could be reduced by a minimum of \$63,000. We still could spend up to the approved maximum adopted budget, if fines and fees and other miscellaneous income cover the difference created by the tax caps.

Action Items

A. Appointment of Nominating Committee for Board Officers 2011. Stroh asked for volunteers to serve on the nominating committee. Taylor said he would act as chair of the

committee. Whited and Whitted will serve as committee members as well. A slate of officers will be presented and voted on at the December 13 board meeting. Newly elected officers will begin their duties January 1, 2011.

### Reports

A. Library Director annual review. Stroh will email the evaluation form to each board member to complete and return to her prior to the December 13<sup>th</sup> meeting. Poor will send a self evaluation to Stroh as well. Reynolds will supply a current list of email addresses to Stroh. The board will meet in executive session at 3:30 p.m. prior to the board meeting to discuss the results of the evaluation.

### New Business

Poor provided the board with a report on Hennen's American Public Library Ratings which is compiled annually from federal data. Indiana data is supplied by the Indiana State Library based on the annual report that is required of all public libraries. Hennen assigns values to output measures and spending for library materials. BCPL's score of 793 tied with the Allen County Public Library for 6<sup>th</sup> best among Indiana public libraries serving populations of 40,000 or more residents. Among neighboring library districts in central and southeastern Indiana, BCPL scored 3<sup>rd</sup> best. This is a vast improvement over scores of past years. Stroh asked why we are doing better. Poor thinks it is because of our hard work and financial stability compared to other libraries that may be cutting services.

Poor reviewed our current circulation statistics. She also noted that Freegal, a service of downloadable music, is going well.

Miller was asked to report on Hope Branch activities. The annual Talk Like a Pirate Day program was held on September 17 with 42 children in attendance. Activities included crafts, a parade, and pillaging the library for treasure. For Halloween children decorated treat bags, listened to stories and tricked or treated businesses on the town square. Miller appeared on the front page of the Hope Star Journal as a punk rocker.

The town of Hope has received a grant, and Miller was asked to be the spokesperson for the library at the Community Conversation on October 21<sup>st</sup>. Boomtown USA will be the subject of a book discussion group led by Miller. Other activities include Christmas of Yesteryear. Miller has been asked to help write the script for a murder mystery at the Hope Community Center. The Hope Grand Ball will be held again in the spring. Last year 40 children attended and with parents and grandparents the total attendance was 75.

Stroh asked how the annex building is being used. Miller advised that it is used for storage, story times, book sales, and is an open meeting space for the community. It is also used by students for a quiet study area. Miller noted that the community is happy and things are going very well. Poor said a tour of the branch will be available after the meeting.

Adjournment

There being no other business to come before the board, the meeting was adjourned at 4:44 p.m.

Respectfully submitted,

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Brenda Tallent, Secretary

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Beth Stroh, President