

Minutes
Bartholomew County Public Library
Board of Trustees Meeting
Library Red Room
March 10, 2011

Call to Order

The meeting was called to order at 4:02 p.m. by President Stroh.

Present: Gayle Loesch, Brenda Tallent, Russell Taylor, Beth Stroh and Robin Whited.
Library staff: Beth Poor, Director, Teresa Reynolds, Business Manager; Mike McIver, attorney.

Absent: Betty Lu McGuire and Billie Whitted.

Approval of Minutes

The minutes of the February 14, 2011 board meeting were reviewed. The time the meeting was adjourned should be corrected to 4:35 p.m. Taylor noted a change under New Business. "Taylor stated that he would submit the name of an individual for consideration." The corrected phrasing should read as follows: Taylor submitted a list of names of possible replacements for his seat on the board. Loesch moved and Tallent seconded to approve the minutes as corrected. Motion carried unanimously.

Financial Report

Claims 8168 through 8260 in the amount of \$379,511.71 were reviewed. Reynolds mentioned that a couple of claims were transfers to the Operating Fund and not appropriation expenditures. Claim 8169 was reimbursement for expenditures related to the Talking Books program. Claim 8170 moved 2010 Levy Excess funds into the 2011 Operating Fund.

Poor noted that we pay the expenses for the Talking Books program and are then reimbursed from an LSTA grant administered by the Indiana State Library.

Claim 8233 is a reimbursement to Poor for costs related to switching to a new email service called Constant Contact. The service, which requires payment via a credit card, is an email utility for newsletters and other communications with library users. This nationwide emailing service has agreements with Internet providers, so that BCPL newsletters will not be blocked as spam or junk mail.

Taylor asked about claim 8242 for security cameras. Poor advised that we have installed additional cameras in the Indiana Room and Children's Services. She noted that we could install more cameras in trouble spots, as we continue to evaluate their effectiveness. She stated that the surveillance seems to be working by deterring DVD theft and lessening behavior issues.

Stroh asked if occupancy at the bed and breakfast east of the library has changed activity between the two properties. Poor stated that our motion-activated lights may help, but there still are occasional problems after school and during the night.

Taylor moved and Loesch seconded approval of claims 8068 through 8260 in the amount of \$379,511.71. Motion carried unanimously.

Reynolds presented a Resolution to Cancel Outstanding Warrants as required by law. A check in the amount of \$21.00 has not been cashed after a period of two years. The money will be returned to the original fund from which the expenditure was made. We will attempt to find a current address for the payee and issue a replacement check. Tallent moved and Loesch seconded that the Resolution to Cancel Outstanding Warrants be approved as presented. Motion carried unanimously.

Stroh asked if there were any other questions about the financial reports. She noted the balance of LIRF funds, and Poor reminded the board that we have a temporary loan of \$500,000 from LIRF to the Operating Fund at this time. Stroh asked about the status of delivery of the new bookmobile and Poor advised that no date is available yet.

Action Items

None.

Reports

A. Cooling Tower. Poor reported that Carrier may receive the tower on March 15. Bryan Weddle from Carrier has advised Poor that we can avoid closing the library while the crane is on site to install the tower. Areas may be roped off as a precaution. The ramp on the front of the building can be used for accessible entry. Loesch suggested staying open and having supervision to keep visitors safe. Taylor asked for a reminder regarding the cost of the tower, and Poor said \$76,950. Taylor recalled that replacing the chiller in 2004 was much more expensive.

Poor noted that the Indiana Library Federation District 6 conference will be held in New Albany on Friday, April 8th. The Main Library, Hope Branch, and Bookmobile will be closed for the day while the entire staff attends the conference.

Poor reported that gift funds were used to purchase two Barnes & Noble Nooks for training, so that staff can assist library users in learning how to download ebooks. Stroh mentioned that Jason Hatton will be conducting a program to demonstrate downloading ebooks from Overdrive.

Poor advised that we are adding a subscription of nearly 700 Disney ebook titles for ages baby through teen via Overdrive's Maximum Access service. Maximum Access titles can be downloaded by any number of users simultaneously but must be viewed on a computer or laptop and cannot be downloaded to a handheld reading device.

Taylor noted that he felt confident about our board after reading the issues stemming from the audit report of the East Chicago Public Library. Poor will provide the latest newspaper links for the full report.

Mclver provided an update regarding appointments to the board. Letters were sent during the week of March 1 to the appointing authorities. Mclver has been in contact with the Flat Rock-Hawcreek School Board.

New Business

The library board will meet on April 11 at 3:00 to recognize Taylor's service as a board member. Guests will be invited. The regular monthly meeting will follow at 4:00 p.m.

Adjournment

There being no other business to come before the board the meeting adjourned at 4:35 p.m.

Respectfully submitted,

Robin Whited, Secretary

Beth Stroh, President