

Minutes
Bartholomew County Public Library
Board of Trustees Meeting
Library Conference Room
May 9, 2011

Call to Order

The meeting was called to order at 4:35 p.m. by President Stroh following the adjournment of the Executive Session.

Present: Gayle Loesch, Brenda Tallent, Beth Stroh, Robin Whited, Billie Whitted and Mike Wilkerson.
Library staff: Beth Poor, Director, Teresa Reynolds, Business Manager; Mike McIver, attorney.

Absent: Betty Lu McGuire.

Approval of Minutes

The minutes of the April 11, 2011 board meeting were reviewed. Whitted suggested a correction to be made on page 2, paragraph B, line 5. "McClure she appear" should read "McClure will appear". Whitted moved and Tallent seconded to approve the minutes as corrected. Motion carried unanimously.

Financial Report

Claims 8358 through 8453 in the amount of \$309,042.04 were reviewed. Reynolds noted that claim 8391 to Milestone Contractors was to mill and pave the bookmobile ramp and patch areas of the parking lot. Claim 8420 to Carrier Corporation is for the new cooling tower. Poor advised that she has received a quote for curb repairs that need to be made.

A new television has been purchased with gift funds to replace the one previously installed above the main circulation desk. This television is used to run PowerPoint presentations promoting library events and services. Internet weather and news items also can be viewed on the screen as needed. When asked about tornado procedures, Poor said that library users can choose to take cover in the lower level of the Main Library or leave the building. They cannot remain in other areas of the building. The policy is the same at Hope Branch, and the designated safe area there is the hallway adjacent to the storeroom..

Loesch moved and Wilkerson seconded approval of claims 8358 through 8453 in the amount of \$309,042.04. Motion carried unanimously.

Poor reviewed the Treasurer's Report. She noted that 2009 and 2010 errors by the Department of Local Government Finance in figuring local property tax replacement may have resulted in over-payments to local units throughout the state. When these funds were received, we were told to add them to our Rainy Day Fund, and this was done. If a correction must be made, tax draws in 2011 may be reduced. As needed, monies in the Rainy Day Fund could be used to cover budget shortfalls.

Action Items

A. Personnel. Whitted moved that Jason Hatton be promoted to Assistant Director with an increase in his wages to the base salary for the Assistant Director position in the amount of \$58,240 effective June 1, 2011. Whited seconded the motion and it carried unanimously. Whitted commented that she was happy we had a person already on staff who could fill this position. She looks forward to working with Hatton in the future.

Reports

Poor reported that the recently passed SB 292 – Preemption of Local Firearm Regulation will not require a change to library policy, because BCPL has no rules concerning firearms on library property.

Loesch inquired about the new bookmobile. Poor stated that we don't know a delivery date yet but that Regina Cummings was staying in contact with the vendor, Moroney Monolite Bookmobiles.

Stroh was pleased to see that Overdrive ebooks soon will be compatible with Amazon's Kindle ebook reader. Whitted stated that patrons who have contacted her about them would be happy as well.

New Business

A. Long Range Plan. Poor advised that our BCPL Long Range Plan with a mandated format must be filed with the Indiana State Library. The current plan expires this year, and the new plan can be adopted before December 2011. Poor reviewed the details of goal setting for long range planning and commented about the success of a past online survey. Reaching businesses and not for profit organizations are special focus areas/goals for improvement. Budget is also a requirement of the plan. Stroh noted an electronic survey makes the most sense because it is easy to do and to tabulate the results. There should be a limited number of questions to ensure participation. Stroh indicated that the public would be a great source in several specific categories including collection development, business and community resources.

Whitted suggested offering the survey to a wide variety of organizations in the community to make it convenient for them to share responses. Stroh suggested creating book marks that have the address at which patrons can take the survey. Poor commented that the survey should begin immediately, so that there is time to analyze the results and incorporate them into the long range plan. During the summer, the plan could be created and discussed and then be adopted in September.

Poor attended a meeting of ADOLPLI – Administrators of Large Public Libraries in Indiana on May 5 and 6 and heard discussions about a number of library systems being forced to close branches due to tax shortfalls and caps. We are fortunate that BCPL remains financially stable. Stroh emphasized that the library has consolidated its operations, and this continues to help the organization remain strong.

Adjournment

There being no other business to come before the board Whitted moved and Wilkerson seconded to adjourn the meeting at 5:18 p.m. Motion carried unanimously.

Respectfully submitted,

Robin Whited, Secretary

Beth Stroh, President