

BARTHOLOMEW COUNTY PUBLIC LIBRARY

PHOTOCOPYING AND PRINTING CHARGES POLICY

- A. Bartholomew County Public Library charges all library users and library staff for photocopying and printing in accordance with Indiana Law.
 - 1. Photocopying is defined as any copy created with a photocopying machine.
 - 2. Printing is defined as any copy created with a computer printer, a microform printer, a scanner, or any other device that creates an image on paper.

- B. Minimum and maximum fees for black-and-white photocopying and printing are set by Indiana Law.
 - 1. As required by Indiana Law, these fees are uniform throughout all BCPL departments and are uniform to all purchasers.

- C. Minimum and maximum fees for color photocopying and printing are set by Indiana Law.
 - 1. As required by Indiana Law, these fees are uniform throughout all BCPL departments and are uniform to all purchasers.

- D. These fees apply to all:
 - 1. Printing and copying by the public using library equipment.
 - 2. Printing and copying by library staff using library equipment.
 - 3. Printing and copying for Interlibrary Loan using library equipment.
 - 4. Printing and copying for answering genealogy queries using library equipment.

- E. This policy becomes effective on July 1, 2007.