

How to input your pin into Library Elf

1) Go to www.libraryelf.org/SignIn.aspx

ELF - *keeping tabs on your library material*

Home > Sign-In

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Sign-In

To access your Elf account, you must sign in.

Email Address:

Password:

Note: password is case sensitive.

Remember my ID on this computer

[Forgot your password?](#)

(Note: your browser must [accept cookies](#) in order to sign in.)

To bookmark this page, [click here!](#)
Any questions, concerns, comments or suggestions? [Let us know.](#)

2) Enter your email address and password you used when you signed up with Library Elf. If you don't remember, click "Forgot your password?" This will reset your password and email it to you. Please keep in mind that this is NOT your pin to get into your library account. This will most likely be a different password.

3) Click on View My Account Settings

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Welcome Jason

Account ID: hat
Elf user since: Jun 05, 2006
Last email: Sun, Oct 03, 2010 12:17 AM

Notices	Total
Total emails sent	344
- Advance notices	249
- Overdue notices	28
- Holds ready for pickup	85
- Holds about to expire	1
- Other notices	1


Messages From Elf

- There is a new button called Daily Snapshot. See [What's New](#) to learn more.

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4) Click on “[Add or Edit]”

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Library Cards [\[Add or Edit\]](#) 

Name	Library	Number	Status
Jason	Bartholomew County Public Library (subscriber)	2217300.....	Online *

* This card is viewed by [other accounts](#).

5) Click on the pencil icon to edit or input your pin

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Library Card(s)


Edit the card(s) you want to change.

- click the Edit icon to edit an existing card
- click Add Card to add another card

First Name	Last Name	Library	Number	PIN	Retype	Status	Edit
Jason	Bartholomew	2217300.....	****	****	Online	 



[Add Card](#) [Return to My Account](#)

To edit, click . To save the changes, click . Or to cancel edit, click .

To delete a card, click  next to the card you want to delete.

6) This will make several fields (including the pin) editable. Type and retype your pin into these boxes and click on the floppy disk icon. If you had a pin in the old system, your pin probably carried over. If that doesn't work or you didn't have a pin, your pin was defaulted to "changeme". Please use that as your pin here. If you have any question to what your pin is, please contact the Reference Desk at 379-1266. You will need to repeat steps 4-6 for each card. Once you see Online as your status, you should start receiving notices from Library Elf once again.

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First Name	Last Name	Library	Number	PIN	Retype	Status	Edit
Jason		Bartholomew	2217300.....	Edit mode	 

[Add Card](#) [Return to My Account](#)

[Cancel](#)